## INTEROFFICE MEMORANDUM

TO: LIZ ROLANDO, CHIEF CLERK

FROM: HALEY BRACKEN

**SUBJECT:** AMENDMENTS TO 11/14/2019 PUBLIC UTILITIES ROM

**DATE:** 12/12/2019

**CC:** C&C ASSISTANTS

Please make the following amendments to the November 14<sup>th</sup>, 2019 Regular Open Meeting Minutes:

P. 8: Line 23 – Remove "of" before "a"

P. 11: Line 1 – Replace "concerning" with "concern"